Parents Club Constitution

ADOPTED October 2, 2024

**Article I - NAME**

The name of this club/organization shall be Parents Club.

**Article II - PURPOSE**

The purpose of this club is to bring together the student parents of Clackamas Community College, to share challenges, successes, and everything in between when it comes to being successful students. Our goal is to create an inclusive and social environment for parents to gather, feel safe to share and learn from one another.

**Article III – PRIVACY & CONFIDENTIALITY**

All members will maintain a level of privacy and confidentiality with information shared about families, children and self.

It is important that all members feel safe in sharing and speaking during meetings and events.

Any photos including students, their families and/or children, shared will be for group consumption only and should not be shared and/or discussed outside of Parents Club, without consent from the student posting.

Photos that are of art projects and/or DIY projects are welcome to be copied or shared again.

**Article IV - MEMBERSHIP**

Any student who is a parent, guardian or grandparent can join the Parents Club.

Students that are not a part of the officer team will be considered active or non-active members for the purpose of removing officers or members only.

Active Membership Requirements – Voting Rights

1. Be enrolled in at minimum of 2 credits and maintain 2.0 GPA
2. Present for at minimum 1 meetings of the prior 2 meetings
3. Completed all Membership waivers, and Club membership form

Non-Active Membership – Does Not Have Voting Rights

1. Be enrolled in at minimum of 2 credits and maintain a 2.0 GPA
2. Complete membership waivers and club membership form
3. Meeting participation can fluctuate.

Non-Discrimination: Clackamas Community College does not discriminate on the basis of race, color, religion, gender, sexual orientation, marital status, age, national origin/ancestry, disability, family relationship or any other protected status in accordance with applicable law.

**Article V - OFFICERS AND THIER DUTIES**

There will be an officer team consisting of a President, Vice President, and Social Chair of Parents, Social Chair of Children.

1. Duties of the President: Create Meeting Agendas to include hot topics in parenting, and/or being a student while being a parent, lead the meetings, recruit membership, any other duty that may befall the president
2. Duties of the Vice President: Keep Minutes of meetings, Support the president, recruit membership, maintain budget, any duty that may befall a Vice President.
3. Duties of the Social Chair for Parents: Head events that focus on the support of parents, support the President and Vice President, recruit membership.
4. Duties of the Social Chair for Children: Head events that focus on engagement with the children of student parents, support the President and Vice President, recruit membership.

**ARTICLE VI – TERMS OF OFFICE**

Terms of Office

1. The officers will hold their positions from the day after Spring term ends to the final day of the following Spring Term

Resignations

1. If an officer must resign in the middle of the term and the position opens the following steps will be taken to replace them.
	1. The officer must give notice at least 1 week prior to their last meeting
	2. Members will have an opportunity to add themselves to a nomination for that position.
	3. A vote will occur at the following meeting.
	4. In the event the president position becomes vacant, and nobody is nominated for the role, the Vice President will step in as President.
	5. In the event the Vice President position becomes vacant, and nobody is nominated for the role, the President will take on both roles until the position can be filed.

**ARTICLE VII – REMOVAL FROM OFFICE**

Process for Removal of Officer will be as follows:

1. An Active member must submit a request in writing to the President. If the President is the official being removed, this request will go to the Academic Advisor to review.
2. At the following meeting, this will be voted on and requires a Three-Fourths vote of active members to be passed.

Removing Members that are not Officers

1. Any member can be removed from the Parents Club for the one or more of the following:
	1. Violating any article of the Constitution of Parents Club (this document)
	2. Violating GPA requirement.
	3. Violations of any CCC Code of Conduct.

**Article VIII – ELECTIONS**

All positions each year will be open for nominations, current officer teams must be nominated and voted each year.

Any CCC Parent that is a current student is eligible to run for an officer position.

An elections chair be selected and maintain all aspects of the election

All Students wishing to run for an officer position must either be nominated by a current member of the Parents Club or put their own name in for a nomination.

Elections Timeline

1. Week 4 – Elections Chair determined
2. Week 5 – Nominations Due
3. Week 6 – Candidates submit photo and bio to the elections Chair
4. Week 7 – Nomination booklet is created and sent to ALL parents club members
5. Week 8 – Candidates can speak during the meeting, if they choose
6. Week 9 – Election Occurs during meeting

Only registered CCC students are eligible to hold office in student clubs. Due to conflict of interest, no member of the Clackamas Community College classified staff bargaining unit, faculty bargaining unit, supervisor, administrator, part time employee, or confidential/exempt employee shall be allowed to run for or hold any student club office (even if they are registered students).

**Article IX - MEETINGS**

Official meetings will occur weekly during Fall, Winter, and Spring term. Times and duration will be determined by the club officers at the start of each term.

The club may meet during the summer, and the new officer team will decide this after the elections.

**Article X - AMENDMENTS**

An Amendment may be initiated by any member of the group and passed by a Two-Thirds vote of the members present at the meeting. It must then receive a majority vote of the Associated Student Government (A.S.G.) to become effective.

**Article XI - ABANDONMENT**

Club funds shall remain in the Parents Club account for two years after its abandonment. If after two years the club does not continue on an active basis, all funds shall be forwarded to CCC Benefits Navigation Fund.